

DELAWARE BOARD OF NURSING HOME ADMINISTRATORS

NOVEMBER 9, 2004 MINUTES – APPROVED JANUARY 11, 2005

The Delaware Board of Examiners of Nursing Home Administrators held a meeting on Tuesday, November 9, 2004, at 2:00 p.m. in Conference Room B, located on the second floor of the Cannon Building, 861 Silver Lake Blvd., Dover, DE.

Present: Alonzo Kieffer, Professional Member, Vice-President, Presiding
Dr. Ralph Aurigemma, Physician Member, Secretary
Carolyn Cotter, Public Member
Elizabeth Happoldt, Public Member
Patricia McLaughlin, Professional Member
Allison Reardon, Deputy Attorney General
Dana M. Spruill, Administrative Specialist II

Absent: Linda Jones, Healthcare Profession Member, President
Lillie Mae Johnson, Public Member

Call to Order

Mr. Kieffer called the meeting to order at 2:10 p.m. due to the absence of Ms. Jones. Mr. Kieffer apologized to the Board for his illness during the last meeting causing him to arrive late and leave early.

Mr. Kieffer welcomed Ms. Cotter as the new member to the Board.

Review of Minutes

The minutes of the September 14, 2004 meeting were reviewed. Ms. Happoldt made a motion, seconded by Ms. McLaughlin, to approve the minutes as presented. Motion unanimously carried.

The minutes of the September 28, 2004 special meeting were reviewed. Ms. Happoldt made a motion, seconded by Ms. McLaughlin, to approve the minutes as presented. Motion unanimously carried.

New Business

AIT Programs

Jerome Joyner: The Board reviewed Mr. Joyner's request to sit for the NAB examination. The Board previously waived Mr. Joyner's AIT program but has notified him three times that he needed to completed a required course of study. Mr. Joyner still has not completed an approved required course. Mr. Joyner had wanted the Board to accept his courses at the University of Baltimore as his required course of study. Mr. Joyner was previously notified that the University of Baltimore must submit a written request and the necessary supporting documentation in order to have its courses considered for approval. No request has been received to date. Ms. Happoldt made a motion, seconded by Mr. Kieffer, to propose to deny Mr. Joyner's request for approval to sit for the NAB exam and to notify him of his right to request a hearing. The motion was unanimously carried.

Acting Nursing Home Administrator Notification/Application:

Andrea Jean Cantymaglia: The Board reviewed the request that Ms. Cantymaglia be approved as the acting administrator at Millcroft Retirement Community. Ms. Happoldt made a motion, seconded by Dr. Aurigemma, to approve the application. The motion was unanimously carried. Ms. Cantymaglia will be notified that she may apply for a nursing home administrator license.

Applications for Licensure

Kitty Maynard: The Board reviewed the reciprocity application for licensure of Kitty Maynard. Ms. Maynard is currently licensed in Alaska and South Carolina. DAG Reardon reported to the Board that the requirements for licensure in South Carolina are equal or greater to those of Delaware. Dr. Aurigemma made a motion, seconded by Ms. McLaughlin, to approve Ms. Maynard for licensure. The motion was unanimously carried. The Board noted that Ms. Maynard would have also qualified for direct licensure.

Lucian Maynard: The Board reviewed the reciprocity application for licensure of Lucian Maynard. Mr. Maynard is currently licensed in Alaska and South Carolina. DAG Reardon reported to the Board that the requirements for licensure in South Carolina are equal or greater to those of Delaware. Dr. Aurigemma made a motion, seconded by Mr. Kieffer, to approve Mr. Maynard for licensure. The motion was unanimously carried.

Continuing Education

Ms. McLaughlin made a motion, seconded by Mr. Kieffer, to approve the following programs:

1. Delaware Health Care Facilities Association
 - a. Resident Centered Management of Significant Events, Quality Best Practices, and Quality Outcomes (Quality of Care and of Life) - 11/17/04 – 5.0 hrs
 - b. DFCFA's Educational Seminar – 10/27/04 – 4.0 hrs

- c. Humor for the Health of It: How to Improve Employee Productivity –
12/15/04 – 3.0 hrs
2. Institute for Natural Resources
 - a. Stop Gaining Weight – Home Study – 6.0 hrs
3. Division of Long Term Care Residents Protection
 - a. MDS Assessment, Care Planning and Reimbursement – 8/31/04 & 9/13/04
– 10.0 hrs
4. Delaware Healthcare Association
 - a. Delaware Healthcare Forum – 10/19/04 – 4.5 hrs

The motion was unanimously carried.

Request from Division Related to 143rd Legislation Session

The Board received a request from the Division requesting information related to any legislation it wished to seek during the 143rd legislative session. The Board will provide Mr. Collins, Director of the Division, with a letter stating that it is not aware of any opposition to the Board's pending legislation because the Board worked with other groups during the drafting process. If the Division needs to contact a member from the Board to discuss the legislation, the Division may contact Mr. Kieffer and Ms. Jones will serve as the back up contact person.

Meeting Schedule for 2005

The Board reviewed a proposed meeting schedule for 2005. Ms. Happoldt made a motion, seconded by Dr. Aurigemma, to approve the meeting schedule as presented. The motion was unanimously carried.

Old Business

Status of Proposed Legislation

The Board is aware that its proposed legislation will need to be reintroduced in January 2005. There was no new information to report.

Discussion of SB 229

The Board reviewed the list of crimes previously selected by the Board and reviewed and discussed the supplemental list of offenses provided by DAG Reardon in order to conclude its review of the crime list. Ms. Happoldt made a motion, seconded by Ms. Cotter, to approve the list of crimes presented and to add those selected at today's meeting. The motion was unanimously carried. The list will be published in the December 1, 2004 Register of Regulation and a public hearing will be held on January 11, 2004.

Adjournment

The next meeting will be on Tuesday, January 11, 2005 at 2:00 p.m. All Board members present at today's meeting indicated that they would be able to attend on that date.

There being no further business before the Board, Mr. Kieffer made a motion, seconded by Dr. Aurigemma, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:05 p.m.

Respectfully submitted,

Dana M. Spruill
Administrative Specialist II